

## Update User Details (UserID : 249)

First Name

Employee

Last Name

One

Email

employee@agedcaredecisions.com.au

User Role


Facility Manager

Username (No direct changes as the email will be used as the username)

employee@agedcaredecisions.com.au

Reset Password (Optional. Only for resetting password)



 Generate Password

Assigned Facilities


All facilities selected (3)

Update Email Notification Options (Will be applied against selected facilities above)

Placement Introductions

Tour Requests

Messages

 Cancel

 Save Changes

You can't add or delete users via the Provider Portal; however, you can view each person who has access to the portal and their permissions.

You can update what email notifications each user gets sent

To add or delete users please contact the Aged Care Decisions Provider Success team on 1300 150 724 or email [provider-enquiries@agedcaredecisions.com.au](mailto:provider-enquiries@agedcaredecisions.com.au)